



Board of Trustees of the Louisville Public Library
Board Meeting Minutes
February 24, 2025 6:00 PM
New Library

At 1600 S. Nickelplate Ave. Louisville, OH 44641

Board of Trustee members present:	Michelle Biery, Angie Burick, Bill Jeffries, Brian Kandel
Board of Trustee members absent:	Courtney Aljancic, Becky Kiko Cindy Walton
Staff members present:	Brock Hutchison, Director Deb Long, Assistant Director Migdalia Soza, Fiscal Officer Ambritt Green, Deputy Fiscal Officer

1. The meeting was called to order at 6:00 p.m. by President Michelle Biery.
2. Public Participation – None
3. Additions/corrections to the Agenda / Correspondence to the Board of Trustees – None
4. Old Business

a. New Board Member

Administer Oath of Office for Bill Jeffries – Appendix A

5. Motion to approve items on the Consent Agenda:

a. Approval of the Minutes:

i. January 27, 2025 Regular Meeting Minutes

b. Acceptance of Gifts, Honoraria, Reimbursements and Claims

Gifts, Honoraria, Reimbursements and Claims

Amy Terry-Keister & Scott Keister	Donation for New Bldg.	\$500.00
Alan & Suzanne Harold	Donation for New Bldg.	\$500.00
Paul Bean	Donation for New Bldg.	\$100.00

Sandor and Annie Gyarmati	Donation for New Bldg.	\$500.00
Louisville Rotary Club	Community Grant Demo Kitchen	\$750.00
Louisville Community Theatre	Donation for New Bldg.	\$5000.00
Patricia Eaton	Donation for New Bldg.	\$100.00
Darla & Tom Evans	Donation for New Bldg.	\$500.00
Sandra Lang	Donation for New Bldg.	\$500.00
Donna Borkowski	Donation for New Bldg.	\$1000.00
	Total	\$9450.00

c. Acceptance of the Staff Continuing Education Report

None

d. Acceptance of the Personnel Changes

None

e. Disposal of Inventory

None

f. Acceptance of the Monthly Statistical Report – January 2025

R24-2025 Mr. Jeffries moved/Mr. Kandel seconded a motion to accept the consent agenda as presented.

ROLL CALL:

AYES: Angie Burick, Bill Jeffries, Brian Kandel, Michelle Biery

NAYS: None

Motion carried with all voting in the affirmative.

6. Report of the Fiscal Officer

a. Financial Report

Due to the move to the new library, the financial statements for the month of January as well as February will be presented at the March 17th Board of Trustees meeting.

b. Chart of Accounts

Added: None

c. Transfers from Contingency

None

d. Permanent Budget

The Permanent Budget for 2025 (Appendix A). There were several changes to be made from the Temporary Budget to the Permanent Budget. Fiscal Officer Soza reviewed the changes needed with the Board.

R25-2025 Ms. Burick moved/Mr. Jeffries seconded a motion to approve the draft of the Permanent Budget as presented with any changes discussed.

ROLL CALL:

AYES: Angie Burick, Bill Jeffries, Brian Kandel, Michelle Biery

NAYS: None

Motion carried with all voting in the affirmative.

f. Certificate of Estimated Resources

Throughout the year we receive estimates of the Public Library Fund Entitlement from the Ohio Department of Taxation (Appendix B). The last estimate was higher than what was on our Estimated Resources by \$14,309. Fiscal Officer Soza requested to amend our Estimated Resources for this difference.

R26-2025 Mr. Kandel moved/Mr. Jeffries seconded a motion to approve amending our Estimated Resources for an increase of \$14,309 for our PLF funds.

ROLL CALL:

AYES: Angie Burick, Bill Jeffries, Brian Kandel, Michelle Biery

NAYS: None

Motion carried with all voting in the affirmative.

7. New Business

a. Furniture at the Old Library & Discovery Center

From the Stark County Prosecutor's Office:

As we had discussed, Ohio Revised Code 3375.33 authorizes the library board to acquire,

hold, possess, and dispose of personal property. Further, per Ohio Revised Code 3375.40(B), the library board may “generally do all things it considers necessary for the establishment, maintenance, and improvement of the free public library under its jurisdiction.”

Also per our discussion, the personally property at issue should be disposed following a resolution to do so by the Board which finds that the property is “no longer needed for library purposes”. The resolution is not required, but is advisable in my opinion.

As to the method of disposal of personal property, in these particular circumstances, I believe the auction you have proposed with respect to certain items and or a donation of certain other items are both acceptable appropriate methods for disposal of library personal property.

R27-2025 Ms. Burick moved/Mr. Jeffries seconded a motion to give Director Hutchison the authority to sell property that is no longer needed for library purposes to Library staff members.

ROLL CALL:

AYES: Angie Burick, Bill Jeffries, Brian Kandel, Michelle Biery

NAYS: None

Motion carried with all voting in the affirmative.

R28-2025 Mr. Kandel moved/Mr. Jeffries seconded a motion to give Director Hutchison the authority to donate property that is no longer needed for library purposes to the Friends of the Library.

ROLL CALL:

AYES: Angie Burick, Bill Jeffries, Brian Kandel, Michelle Biery

NAYS: None

Motion carried with all voting in the affirmative

R29-2025 Ms. Burick moved/Mr. Jeffries seconded a motion to give Director Hutchison the authority to hire an auction company and auction property that is no longer needed for library purposes.

ROLL CALL:

AYES: Angie Burick, Bill Jeffries, Brian Kandel, Michelle Biery

NAYS: None

Motion carried with all voting in the affirmative

b. Executive Session

R30-2025 Mr. Jeffries moved/Mr. Kandel seconded a motion to enter into executive session to discuss a personnel matter.

No action was taken.

Enter into Executive session 6:13 p.m.

Exit Executive session 6:27 p.m.

8. Adjournment

R31-2025 Mr. Jeffries moved/Ms. Burick seconded a motion to adjourn the meeting at 6:27 p.m.

Respectfully submitted,

Michelle Biery, President
Louisville Public Library Board of Trustees

Mr. Bill Jeffries, Secretary
Louisville Public Library Board of Trustees