



Board of Trustees of the Louisville Public Library  
Board Meeting Minutes  
November 18, 2024 6:00 PM

Board of Trustee members present: Michelle Biery, Brian Kandel, Bill Jeffries  
Cindy Walton, Angie Burick,

Board of Trustee members absent: Courtney Aljancic, Becky Kiko

Staff members present: Brock Hutchison, Director  
Deb Long, Assistant Director  
Migdalia Soza, Fiscal Officer

1. The meeting was called to order at 6:00 p.m. by President Michelle Biery.
2. Public Participation – None
3. Additions/corrections to the Agenda / Correspondence to the Board of Trustees

Additions moved to the end of the meeting.

a. Louisville Community Calendar

b. Louisville Herald Online

4. Motion to approve items on the Consent Agenda:

a. Approval of the Minutes:

- i. October 21, 2024 Regular Board Meeting Minutes
- ii. November 13, 2024 Officer Nominations Committee Meeting Minutes
- iii. November 14, 2024 Personnel Committee Meeting Minutes
- iv. November 14, 2024 Property Committee Meeting Minutes
- v. November 14, 2024 Finance Committee Meeting Minutes

b. Acceptance of Gifts, Honoraria, Reimbursements and Claims

**Gifts, Honoraria, Reimbursements and Claims**

David & Barbara Dejacimo	Donation for New Bldg.	\$1000.00
Ohio Buckeye Nation Pizza LLC	Donation for New Bldg.	\$2500.00
George Kiko Realty	Donation for New Bldg.	\$10,100.00
Shannon Benson	Donation for New Bldg.	\$1000.00
Jerry & Trudy Jackson	Donation for New Bldg.	\$400.00
Rebecca Ebersole	PayPal Donation for New Bldg.	\$100.00
Mark Thurin	PayPal Donation for New Bldg.	\$500.00
Scott Berens Agency	PayPal Donation for New Bldg.	\$500.00
Robin Gramlich	PayPal Donation for New Bldg.	\$500.00
FOL	Halloween party donation	\$500.00
		<hr/>
<b>Total</b>		<b>\$17,100.00</b>

c. Acceptance of the Staff Continuing Education Report

Migdalia Soza

10/25– OLC Library Management and Leadership Conference\_

10/29– OPERS Employer Training

Ambritt Green

10/29– OPERS Employer Training

Ohio Library Council Leadership Conference

10/25 – Brock Hutchison, Migdalia Soza, Deborah Long, Shawn Arbogast,  
Yvette Blandford

SEO – Integrated Library Systems Demonstration – Polaris

Brock Hutchison, Deborah Long, Shawn Arbogast, Yvette Blandford

d. Acceptance of the Personnel Changes

Alyssia Kellermier was hired as Technology Assistant effective September 16, 2024.

e. Disposal of Inventory

DVD Shelf	000082
DVD Shelf	001559
DVD Shelf	001558
DVD Shelf	001557
DVD Shelf	001556
DVD Shelf	001555
DVD Shelf	001554
DVD Shelf	001605
DVD Shelf	000595

f. Acceptance of the Monthly Statistical Report – October 2024

**R82-2024** Mr. Kandel moved/Ms. Walton seconded a motion to accept the consent agenda as presented.

ROLL CALL:

AYES: Cindy Walton, Bill Jeffries, Brian Kandel, Michelle Biery

NAYS: None

Motion carried with all voting in the affirmative.

5. Old Business - None

6. New Business

Angie Burick arrived at 6:04p.m.

a. Standard Operating Renewal Levy

The Library’s current 1 mill operating levy expires at the end of 2025. The below resolution is a request for a standard operating renewal for five years. This renewal levy has nothing to do with the new building and would be required for operations in the current library, regardless.

Appendix A – Certificate of Estimated Property Tax Revenue from the Stark County Auditor

**R83-2024**

**BOARD OF LIBRARY TRUSTEES  
LOUISVILLE PUBLIC LIBRARY  
STARK COUNTY, OHIO**

The Board of Library Trustees (the “Board”) of the Louisville Public Library, Stark County, Ohio (the “Library”), a free public library of the Louisville City School District, Stark County, Ohio (the “School District”) met in regular session on November 18, 2024 at 6:00 p.m., at the Louisville Public Library, 700 Lincoln Avenue, Louisville, Ohio 44641, with the following members present:

Ms. Walton introduced the following resolution and moved its passage:

RESOLUTION REQUESTING THE LOUISVILLE CITY SCHOOL DISTRICT,  
STARK COUNTY, OHIO TO SUBMIT TO THE ELECTORS OF THE SCHOOL  
DISTRICT THE QUESTION OF A RENEWAL OF AN EXISTING TAX LEVY FOR  
CURRENT EXPENSES OF THE LOUISVILLE PUBLIC LIBRARY

(R.C. Sections 5705.03, 5705.23)  
Renewal Library Current Expense Levy

WHEREAS, the County Auditor of Stark County, Ohio (the “County Auditor”) has certified that the above-referenced renewal tax levy (the “Renewal Levy”) will generate \$362,000 during the first year of collection, based on the current total taxable value of the School District of \$487,923,090; and

WHEREAS, the County Auditor has also certified to the Board that the amount of the Renewal Levy (based on the Renewal Levy’s “estimated effective rate” (as defined in Ohio Revised Code Section 5705.01(Q), as required by Ohio Revised Code Section 5705.03(B)(2)(c)(i)) expressed in dollars, rounded to the nearest dollar, for each \$100,000 of the “county auditor’s appraised value” (as defined in Ohio Revised Code Section 5705.01(P)), is \$19 (the “Estimated Cost”);

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the Louisville Public Library, Stark County, Ohio, two-thirds of all of the members appointed thereto concurring, that:

Section 1. It is hereby found, determined, declared and recited, that (a) the Library was established prior to September 4, 1947, by resolution adopted by the Board of Education of the School District as a free public library to serve the School District; and (b) this Board wishes to initiate proceedings for the submission to the electors of the School District the question of the Renewal Levy for current expenses of the Library.

Section 2. It is hereby found, determined and declared that the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax list and duplicate will be insufficient to provide an adequate amount for the necessary requirements of the Library, and it is necessary to levy the Renewal Levy in excess of such limitation for current expenses of the Library.

Section 3. This Board hereby requests the Board of Education of the School District to pass a resolution under Section 5705.23, Ohio Revised Code, and other applicable provisions of law to submit to all the electors of the School District at an election to be held therein on May 6, 2025, the question of such Renewal Levy for current expenses of the Library. All of the School District is in Stark County, Ohio. The Library shall reimburse the School District for costs of the election as certified by the Board of Elections of Stark County.

Section 4. The Renewal Levy shall be at a rate not exceeding 1.00 mills for each \$1 of taxable value, for five years, for the purpose of current expenses of the Library, which the County Auditor has certified at the Estimated Cost for each \$100,000 of the County Auditor’s appraised value.

Section 5. The Renewal Levy shall be placed upon the tax list and duplicate for the 2020 tax year , commencing in 2025, first due in calendar year 2026, if a majority of the electors voting thereon vote in favor thereof.

Section 6. This Board finds, determines and declares that the Renewal Levy, if approved by the electors, is necessary to the proper furnishing and rendering of free public library services in the School District and for the residents of the School District.

Section 7. The Fiscal Officer of this Board is hereby authorized and directed to deliver a certified copy of this resolution to the Board of Education of the School District.

Section 8. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Jeffries seconded the motion and, after discussion, a roll call vote was taken and the results were:

Ayes: Angie Burick, Cindy Walton, Michelle Biery, Brian Kandel, Bill Jeffries

Nays: None

The resolution **R83-2024** passed.

Passed: November 18, 2024

BOARD OF LIBRARY TRUSTEES  
LOUISVILLE PUBLIC LIBRARY  
STARK COUNTY, OHIO

Attest: \_\_\_\_\_  
Fiscal Officer

\_\_\_\_\_  
Board President

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**CERTIFICATE**

The undersigned Fiscal Officer of the Board of Library Trustees of the Louisville Public Library, Stark County, Ohio, hereby certifies that the foregoing is a true copy of a resolution duly passed by said Board on November 18, 2024 and that a certified copy thereof was filed in the office of the Board of Education of the Louisville City School District, Stark County, Ohio.

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Fiscal Officer  
Louisville Public Library

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b. Rescheduling the December 2024 Regular Board Meeting

Several board members have conflicts for the December 2024 Regular Board Meeting.

**R84-2024** Mr. Jeffries moved/Ms. Walton seconded a motion to rescheduled the Regular December 2024 Board Meeting from Monday, December 16, 2024 to December 19, 2024 at 6pm.

ROLL CALL:

AYES: Angie Burick, Cindy Walton, Bill Jeffries, Brian Kandel, Michelle Biery

NAYS: None

Motion carried with all voting in the affirmative.

7. Report of the Fiscal Officer

a. Financial Report

The Financial Statement for all the funds for the month of October (Appendix A) and the Payment Listing (Appendix B) have been distributed to the Board.

b. Chart of Accounts

Added: None

c. Transfers from Contingency

\$500 FOL Donation to A&E Programing

8. Report of the Library Director

a. My Calendar of Events

October 23 – Tour New Library with Rotary Club  
October 25 – Ohio Library Council Leadership Conference  
October 28 – New Library Interior Signage Meeting  
October 28 – Meet with LNHS  
October 29 – Construction Meeting  
November 1 – Tour New Library  
November 4 – Tour New Library  
November 5 – Rotary Board Meeting

- November 6 – Rotary Meeting
- November 7 – SEO Integrated Library Software Demonstration – Polaris
- November 7 – Library Director’s Meeting
- November 8 – Friends of the Library Meeting
- November 12 – Construction Meeting
- November 13 – Rotary Meeting
- November 13 – Board Officer Nominations Committee
- November 14 – Personnel Committee Meeting
- November 14 – Property Committee Meeting
- November 14 – Finance Committee Meeting
- November 15 – Library Director’s Meeting

b. Construction Update

1. Stone on entry is complete.
2. Interior lighting is being roughed-in.
3. Drywall is being hung and finished.
4. Spreading topsoil and starting landscaping.
5. Sod and plantings to be installed.
6. Stone being placed on fireplace.
7. Metal roof is in the process of being installed.
8. Refinishing card catalog.

Cindy Walton left at 6:30p.m.

e. Assistant Director Report

**Activities & Events October 2024**

October 2023

Children’s/Family Programs: 18	Attendance: 1599
Teen Programs: 5	Attendance: 49
Adult/General Interest Programs: 12	Attendance: 289
<b>Total Programs: 35</b>	<b>Total Attendance: 1937</b>

October 2024

Children’s/Family Programs: 28	Attendance: 1339
Teen Programs: 16	Attendance: 103*
Adult/General Interest Programs: 22	Attendance: 333
<b>Total Programs: 66</b>	<b>Total Attendance: 1775</b>

\*This is the first time we have hit triple digits for teen attendance, for as far back as I can obtain data.

**Fall/Winter Programming**

Mondays

- **Story Time** 10:30am @ LPL



- **Sibling Shenanigans** if no LCSD 10:30am @ LPL
- **Pokemon** 3-5pm @ LPL
- One-offs or Monthly programs

### Tuesdays

- YCare 3:15pm @ LES
- **NEW Teen Dungeons & Dragons** 1st & 3rd Tuesdays, 3-5pm @ LPL
- **NEW** 2nd & 4th Tuesdays
  - **Bed Time Story Time** 6pm @ LPL
  - **Sleepytime Shenanigans** 6pm @ LPL

### Wednesdays

- **Story Time** 10:30 @ DC
- **Sibling Shenanigans** if no LCSD 10:30 @ DC
- Sensory Appt 2pm @ DC
- **RETURNING Adult Crafting** 6pm @ LPL

### Thursdays

- **NEW** Adult programming 10:30-12 @ LPL
  - 1st Thurs **What Are You Reading? BYOB Book Club**
  - 2nd Thurs **Crafters Unite!**
  - 3rd Thurs **Coloring for Adults**
  - 4th Thurs **In Quiet Company: Introverts' Social Hour**
  - 5th Thurs **Library Speakers Consortium**
- **Teen Chill** 3-5pm @ LPL
- **Game On!** 3-5pm @ LPL, including some special themes:
  - November 7: Game On! Unplugged, scavenger hunt and board games
  - December 19: Reindeer Games, follow the map, play minigames, collect tokens
- Sensory Appt 6pm @ DC

### Fridays

- **RETURNING**, New Day & Time, **Adult Chair Yoga** 10am @ DC

### Monthly Programs (starting September 9)

- **RETURNING Painting with Bob Ross** (2nd Monday) 6pm @ LPL
- **NEW Most Delicious Book Club Ever!** (last Monday) 6pm @ LPL
- **RETURNING**, Enhanced: visits to Fairhope & Shepherd's Gate preschools (3rd Friday)
- **NEW Teens After Hours** (3rd Thursday) 7:30-9pm @ LPL
  - September 19: Smashmug
  - October 31: Teen Halloween Fear Factor
  - November 21: Video Game Tournament
  - December 19: Reindeer Games

### Fall/Winter Events

- Friday, November 29 **Take-Apart Tech** 12-4pm @ LPL (No LCSD classes)

- Sunday, December 1 **Light Up Louisville** 4pm-6pm @ Paradise Church and the greenspace
  - Saturday, December 7 **Santa Day!** 3-5pm @ LPL
  - Saturday, December 21 **Grinchmas!** Passive program 10-2pm @ LPL
- December 23-January 3 **Winter Reading** including CRAFTAGEDDON! and a station to write thank-you notes

f. Fundraising Update

We have currently raised \$741,863 which includes actual money, pledges and in-kind donations.

The donor leaf program has raised \$26,725

Naming Opportunities have raised \$258,700, including actual money and pledges.

**Naming Opportunities Completed:**

Children's Area

Gardens (6)

**Naming Opportunities Actively In-Progress:**

Gardens (2)

Patio Area B

Discovery Center

**Grant Opportunities:**

Louisville Rotary - \$750 – Approved - Demonstration Kitchen

Austin-Bailey Health and Wellness Foundation - \$5,000 – Applied – Demonstration Kitchen

12. Adjournment

**R85-2024** Mr. Jeffries moved/Mr. Kandel seconded a motion to adjourn the meeting at 6:44p.m.

Respectfully submitted,

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Michelle Biery, President  
Louisville Public Library Board of Trustees

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Mr. Bill Jeffries, Secretary  
Louisville Public Library Board of Trustees