



Board of Trustees of the Louisville Public Library
Personnel Committee Meeting Minutes

November 28, 2023

5:00 PM

Board of Trustees members present:

Michelle Biery, Brian Kandel,
Bill Jeffries

Staff members present:

Dalia Soza, Brock Hutchison

1. The meeting was called to order at 5:00PM.
2. Public Participation - None
3. Additions/corrections to the Agenda / Correspondence to the Board of Trustees - None
4. 2023 Payroll Budget

Fiscal Officer Soza prepared three options for staff increases in 2024. The committee reviewed the proposed plans and discussed a potential recommendation.

Cost of living has increased 3.2% since last year.

Following discussion of the various options for raises, the committee decided to not make a recommendation for increases, but to instead discuss the matter at the December 18, 2023 Regular Board Meeting.

5. Fiscal Officer Review Process

The committee reviewed the evaluation documents provided by the previous Fiscal Officer during her review and asked Fiscal Officer Soza to prepare a similar document to be submitted for the December 18, 2023 Regular Board Meeting for the Board to conduct her 2023 evaluation.

6. Library Director Review Process

The committee asked Director Hutchison to survey the management staff regarding his performance and have the results forwarded directly to Board Member Burick.

7. Adjournment – The meeting adjourned at 5:24PM.